



Leicester
City Council

**MEETING OF THE NEIGHBOURHOOD SERVICES AND COMMUNITY
INVOLVEMENT SCRUTINY COMMISSION**

DATE: WEDNESDAY, 12 JULY 2017

TIME: 5:30 pm

**PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles
Street, Leicester, LE1 1FZ**

Members of the Commission

Councillor Malik (Chair)

Councillor Gugnani (Vice-Chair)

Councillors Bajaj, Cank, Cutkelvin, Fonseca and Khote

Members of the Commission are invited to attend the above meeting to
consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Jerry Connolly (Scrutiny Policy Officer)

Elaine Baker (Democratic Support Officer),

Tel: 0116 454 6355, e-mail: elaine.baker@leicester.gov.uk

Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

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- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact: **Elaine Baker, Democratic Support Officer on 0116 454 6355.** Alternatively, email elaine.baker@leicester.gov.uk, or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151.**

PUBLIC SESSION

AGENDA

NOTE:

This meeting will be webcast live at the following link:-

<http://www.leicester.public-i.tv>

An archive copy of the webcast will normally be available on the Council's website within 48 hours of the meeting taking place at the following link:-

<http://www.leicester.public-i.tv/core/portal/webcasts>

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. MINUTES OF THE PREVIOUS MEETING

Appendix A

The Minutes of the meeting of the Neighbourhood Services and Community Involvement Scrutiny Commission held on 22 March 2017 are attached and Members are asked to confirm them as a correct record.

4. PROGRESS ON ACTIONS AGREED AT THE LAST MEETING

To note progress on actions agreed at the previous meeting and not reported elsewhere on the agenda (if any).

5. CHAIR'S ANNOUNCEMENTS

6. TERMS OF REFERENCE

Appendix B

Members are asked to note the Terms of Reference for the Neighbourhood Services and Community Involvement Scrutiny Commission, (attached)

7. MEMBERSHIP OF THE COMMISSION 2017/18

Members are asked to note the membership of the Commission for 2017/18:

Councillor Malik (Chair)
Councillor Gugnani (Vice-Chair)

Councillor Bajaj
Councillor Cank
Councillor Cutkelvin
Councillor Fonseca
Councillor Khote
(1 non-grouped place currently unallocated)

8. DATES OF COMMISSION MEETINGS 2017/18

Members are asked to note that meetings of the Commission for the 2017/18 municipal year are scheduled to be held on:-

Wednesday 12 July 2017
Wednesday 6 September 2017
Wednesday 25 October 2017
Thursday 7 December 2017
Wednesday 24 January 2018
Wednesday 28 March 2018

9. PETITIONS

The Monitoring Officer to report on the receipt of any petitions submitted in accordance with the Council's procedures.

10. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the Council's procedures.

11. PORTFOLIO OVERVIEW JULY 2017

Appendix C

The Director of Neighbourhood and Environmental Services, Director of Finance and Director of Delivery, Communications and Political Governance submit a report providing an overview of the key areas and services related to the Neighbourhood Services and Community Involvement Scrutiny Commission. The Commission is recommended to note the report and use the information to help inform its work for the coming municipal year.

12. REGULATION OF LEICESTER'S FOOD BUSINESS SECTOR

Appendix D

The Director, Local Services and Enforcement submits a report that provides information on the food sector from a food law regulatory perspective, proposed food law regulatory interventions for 2017/18, case studies and key issues in the development of the national framework. The Commission is asked to note the work undertaken by Leicester City Council's Food Safety Team and comment on issues raised.

13. NEIGHBOURHOOD SERVICES SPENDING REVIEW PROGRAMME - UPDATE [Appendix E](#)

To receive an update on spending reviews affecting services within this Commission's portfolio and not considered elsewhere on the agenda. Members are recommended to receive the update and comment as appropriate.

14. SCRUTINY COMMISSION WORK PROGRAMME [Appendix F](#)

The current work programme for the Commission is attached. The Commission is asked to consider this and make comments and/or amendments as it considers necessary.

15. ANY OTHER URGENT BUSINESS